

APPLICATION FOR ENROLMENT (English For Health Professionals)

(Effective 1 January 2010)

The application is not valid unless signed and dated

Personal Information

Family Name: _____

Given Names: _____

Date of Birth: _____ Male Female

Country of Citizenship: _____

Address in home country: _____

Phone: _____ Email: _____

Address in Australia (if known): _____

Phone: _____

Type of Visa (student/tourist/working holiday): _____

Agent Name: _____

Phone: _____ Email: _____

Overseas Student Health Cover (OSHC) (Now required for length of visa)

Do you have overseas health cover? Yes No

(If yes, a copy should be forwarded with this application)

If yes, what is the name of your provider?

Membership Number:

Membership Expiry Date:

English Courses at Melbourne Language Centre

English for Health Professionals incl. Nursing Classes _____ weeks

General English or Occupational English Test Course _____ weeks

Proposed Start Date: _____

Background in your home country

Occupation 職業: _____

Name of hospital/institution/school 病院/医療機関/学校名: _____

Years of clinical experience 臨床経験年数: _____

Areas of clinical experience 臨床経験分野: _____

Present level of English (if known): _____

English Plus Australian Healthcare Education

Will you continue to study after your course?

Yes

No

If YES - where will you study?

Work Experience _____ weeks

ICU 集中治療室

Cardiology 心臓科

Gastro-Intestinal 消化器科

Plastic Surgery 形成外科

Renal 泌尿器科

Haematology 血液疾患

Coronary Care 冠状動脈

Neuroscience 神経科

Orthopaedics 整形外科

HIV/AIDS

Home Care 在宅ケア

Palliative Care (Hospice) 緩和ケア

Divisional Therapies セラピー

Others 他 _____

Volunteer _____ weeks

Which areas? Aged Care Child Care

高齢者ケア チャイルドケア

Others _____

Accommodation and Airport Pick-up

Airport Pickup required: Yes No

Homestay required: Yes No

If YES - how many weeks Homestay do you require? _____ weeks

Dates from: _____ to: _____

Homestay accommodation will be confirmed on receipt of arrival details. We must receive this information at least two weeks before you arrive in Australia. If the Homestay accommodation is cancelled, the placement fee is non-refundable. Minimum Homestay period is 4 weeks. If you wish to leave the Homestay during the first 4 weeks, there is no refund. Two weeks notice is required if you wish to leave the Homestay. The cost for each additional night at the Homestay is A\$40. A homestay holding deposit of A\$100 per week will be charged when a student is on approved leave. Applicants, who are under 18 years old need to provide us with Guardian details (in Australia) if the Guardianship Australia Service has not been requested.

Course Intake Dates in 2010

**General English Course , English for Academic Purposes Course & OET Preparation Course
Every Monday**

**Nursing Class Intake Dates
25 January 10, 27 April 10, 4 October 10**

Study Materials' fee for General English, English for Academic Purposes, English for Health Professionals (OET Preparation)	
1 - 5 weeks	\$100
6 - 20 weeks	\$200
21 weeks & over	\$300
Nursing English Text Book (required for Block 2 & 3)	\$35

Payment (Please complete below)

Fees		\$
Enrolment Fee	\$200	_____
Tuition Fee		_____
Study Materials		_____
Nursing Class		_____
Nursing English Text Book		_____
Overseas Student Health Cover *		_____
Additional Service Fees		
Airport Meeting & Transfer (Arrival only)	\$109**	_____
Homestay Placement	\$200	_____
Homestay (Includes 3 meals)	\$240 p/w	_____
Australian Healthcare Education Placement	\$250	_____
	TOTAL	_____

Tuition Fees

- General English \$300 per week
- EAP \$340 per week
- OET \$300 per week
- Nursing Class
- Block 1: \$1,431, Block 2: \$1,393, Block 3: \$1,227

Overseas Student Health Cover (for length of student visa)

up to 3 months	\$ 97.20
up to 6 months	\$194.40
up to 9 months	\$291.60
up to 12 months	\$388.80
2011 up to 12 months	\$429.00

Conditions of Enrolment (Please read carefully)

MLC Refund Policy

I agree to be bound by the Melbourne Language Centre's Refund Policy as described below:

- Applications for refunds must be made in writing to Melbourne Language Centre 20 working days prior to commencement of course;
- Refunds will be issued within 28 days of receipt of a written application and will include a statement including how the refund was calculated;
- Enrolment Fees are only refundable upon provider default;
- There will be no refund if cancellation occurs after course commencement, except in cases of visa rejection.
- Homestay, homestay placement and airport transfer fees are not refundable if cancelled less than two weeks before arrival;
- Early termination of homestay is subject to a 10% cancellation fee on monies paid;
- Fees will be refunded in full if proof of visa rejection is provided; Visa refusal refunds are calculated in accordance with ESOS Regulation 3.19(2) & (3);
- Melbourne Language Centre reserves the right to cancel or not offer a program. If any program is cancelled and/or not offered, in accordance with sections 27 and 29 of the *Education Services for Overseas Students Act 2000*, and the ESOS regulations 2001 (as amended), one of the following options will be offered:
 1. Fees will be refunded in full, within two (2) weeks from the date of default; or
 2. An alternative course or part course can be arranged at the providers' expense. If accepted by the student the payment of course fees will be paid to the alternative provider within two (2) weeks from the date of notice of default.
- Notice of student cancellation must be received in writing before course commencement, fees will be refunded less:
 1. Fees paid to a representative (if applicable); and
 2. A cancellation fee of 20% of course tuition fees.
- Tuition fees are not transferable to another person;
- Refunds will be paid to the person who enters into the written agreement with the centre.

This policy and the availability of Melbourne Language Centre Complaints and Appeals Policy do not remove from students the right to take further action under Australian Consumer Protection laws or to pursue other legal remedies.

NOTE: Melbourne Language Centre reserves the right to discontinue or alter any course date, tuition or service fee, location, timetable or staffing without prior notice. (This will constitute as provider default)

Student Declaration

- I declare that I have provided **all** the required information and that the information are true, reliable and accurate.
- I understand and I have been fully advised of the terms of this Application, the fees, the refund conditions and other important information relating to my chosen course (through my education agent/MLC's brochures/MLC's website/the student prospectus as available on the website). I hereby agree to be a student of MLC.
- I understand that the information I provide to MLC may be made available to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other circumstances, information collected on this form or during my enrolment can be disclosed without my prior consent where authorised or required by law.
- I understand that MLC is required, under s19 of the ESOS Act 2000, to report to the Department of Immigration and Citizenship about: changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic progress.

Applicant/Guardian Signature _____

Applicant/Guardian Name _____

Date ____ / ____ / ____